



Ref. No. 1-3/TSMUR/ULSEE/2026/37

Date: 30.04.2026

CIRCULAR

Subject: Preparation for University-Level Screening Entrance Examination

This is to inform all the Deans of various departments, *excluding Dean, Medical College and Dean, Allied & Healthcare Sciences* that the University is planning to conduct a **Screening Entrance Examination at the University level** for upcoming academic admissions.

In this regard, all concerned departments are hereby directed to initiate the necessary preparations for the smooth and effective conduct of the examination.

The following arrangements must be ensured:

1. Preparation of Question Papers
2. Arrangement of Required Stationery
3. Assignment of Duties for Invigilation and Evaluation

Further, it is hereby informed that **record keeping and documentation** related to the said examination shall be the responsibility of the respective departments. The **Controller of Examinations (COE) Office shall not be involved** in this process.

All Deans are requested to extend their full cooperation in maintaining the academic standards and integrity of the University.

For any clarification, you may contact the Registrar's Office during working hours.

Dr. Rajeev Mishra
Registrar

Copy for information and necessary action to:

1. PS to Hon'ble Chancellor/ Hon'ble Pro-Chancellor
2. PS to Hon'ble Vice Chancellor
3. PS to Pro-Vice Chancellor
4. PS to Executive Director
5. Controller of Examinations
6. Dean Students Welfare
7. All Deans under TSMU
8. **Director Admissions**
9. **Notice Board**