



FEE REFUND FORM

Student Name: _____ Phone No: _____
Form No: _____ Mother Name: _____
Father Name: _____ Programme: _____
If Allotted, Hostel Room No. & Name: _____
*(Hostel cancellation Form to be attached)

Fee Payment Details:	
Tuition Fee:	
Bus Fee:	Bus Fee:
Security Fee:	Security Fee:

Bank A/C No:	
Beneficiary Name:	Relation with the student:
Bank Name:	IFSC Code:

I hereby authorize you to transfer the refund amount to the Father / Mother / Self's account.

_____ Date: _____
(Student's Name & Signature)

Reason for Withdrawal :

Please submit the following documents. Refund will be done only if all the documents are submitted:
Annexure:

- 1) Original Admission letter
- 2) Receipts of Amount Paid. (Original)
- 3) Application letter explaining the reason for withdrawal
- 4) Hostel / Transport cancellation form to be attached (whichever applicable)
- 5) Passbook cancel cheque of Student / Parents
- 6) Aadhaar ID Student / Parents

For Official Use Only (to be filled up by the Office of the Admissions)	
Fee Amount Deductions:	Fee Amount Refund:
Director Admissions:	Date:

Remarks : _____
